



Adoption of new regulations
by the Board of Directors in partnership with
the Home owner association (HOA) of Pine Tree Park Co-op, Inc.

**Security Measurement Protocol during
The Coronavirus pandemic
Start: Season 2020-2021**

Adoption of new regulations
remain in force throughout the pandemic
to ensure close security for all residents of the community.

October 22, 2020

Regulations may be adjusted/amended as required during the pandemic.

The following safety measures were concluded:

RESERVATIONS

All activities will have a reservation system. A remote booking platform will be available on the website and/or with the responsible person of the activity. Management & reservations will not be done through the office.

Pine Tree Park reserves the right to refuse or deny a person access to the community who does not comply with the safety guidelines

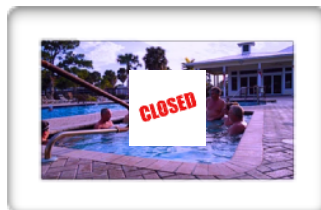
CLUBHOUSE ACCESS



CLOSED - Access to the Clubhouse will be prohibited. No activity will be permitted in the clubhouse until further notice.

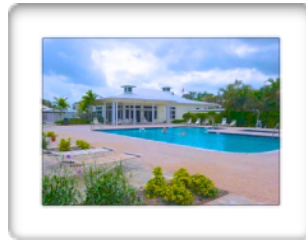
Note that some activities that took place at the Clubhouse can be done outdoors (around the pool, on or next to the tennis court) to follow...

USE OF THE JACUZZI



CLOSED - The Jacuzzi will be closed until further notice

USE OF THE POOL



- **Uband bracelet:** No bracelet will be activated during the pandemic. Access to the pool and gym will be controlled and under reservations only.

Instructions and Conditions to access the pool:

- **Opening hours:** 7 days a week from 9 to noon and from 1 to 6 pm. Only the side door (playground side) will be open
- For swimming only and not for sunbathing.
- Maximum capacity of **15 people** at a time
- Duration per swimming session **(45 minutes)**. 15 minutes of transition between groups of people for hygiene and cleaning purposes
- Wearing the mask is MANDATORY at all times except during swimming. The mask must be worn on arrival, around the pool, in the toilet and immediately at the exit of the pool
- Temperatures will be taken at each visit. If a resident does not comply with the mandatory instructions or has a body temperature of more than 98.6 F / 37 C, the resident must leave immediately
- Distancing of at least 6 feet will be mandatory unless you are with your living partner
- The shower will be MANDATORY for **at least 60 seconds** before water entry
- If a resident wants to use a chair, the resident must wash his or her own on arrival. A cleaning station will be available for this purpose
- No long chairs and tables will be available.
- Only home owners are allowed. No guests, other family members and friends. Sub-leasers will have the same privilege as a home owner
- For the use of toilets, only one person at a time on the women's side and another on the men's side. A full cleaning must be done at each washroom visit. Hygiene Instructions to follow will be posted in toilets

ACCESS TO THE ADMINISTRATION OFFICE



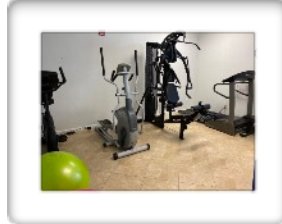
- An appointment system will be MANDATORY if you wish to visit the office in person.
T: 954-421-2852 ou pinetreeparkcommunity@gmail.com
- One person at a time per appointment.

EXCEPTION:

For signature of documents concerning a house sale, documents to be notarized, etc. A maximum of 4 people may be accepted provided their attendance is mandatory for the transaction

- We strongly suggest that you call or email any requests to avoid going to the office unnecessarily causing a line up
- Access and meetings in the Management team will be very limited due to confined space
- Appointments will be made most of the time at the front desk. Behind a protective glass. A remote platform will be available on the website and/or by telephone for appointments
- Facial mask is MANDATORY at all times at the office
- You MUST disinfect your hands before opening the office door. A hand sanitizer station will be available outside
- Your temperature will be taken for each visit. If a resident does not comply with the mandatory instructions or has a body temperature of more then 98.6 F / 37 C, the resident must leave immediately

USE OF THE GYM

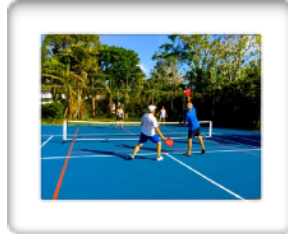


- **Uband bracelet:** No bracelet will be activated during the pandemic. Access to the pool and gym will be controlled

Instructions and Conditions for use:

- **Opening hours:** 7 days a week from 9 to noon and from 1 to 6pm
- Access to the gym will be by the pool. Only the side door (playground side) will be open
- One person at a time except for partners living in the same house. **Maximum two people**
- Only home owners are allowed. No guests, other family members and friends. Sub-leasers will have the same privilege as a home owner
- Anyone using the gym must clean all the equipment they want to use at the beginning of their workout. A thorough cleaning will have to be put into practice. A cleaning station will also be available.
- Time per session allocated (**45 minutes**). 30 minutes of cleaning and transition time between sessions
- Temperature will be taken at each visit. If a resident does not comply with the mandatory instructions or has a body temperature of more than 98.6 F / 37 C, the resident must leave immediately
- Wearing the mask is MANDATORY at all times except during training. The mask must be worn on arrival, around the pool area, in the toilet, the clubhouse and immediately at the exit of the gym
- The person using the gym must OBLIGATORILY bring a towel or towels to wipe, cover as much as possible the equipment and ensure an increased hygiene

USE OF THE TENNIS & PICKLEBALL COURT



- The mask must be worn at all times except on the court. The mask must be worn on arrival and immediately on leaving the court
- **A maximum of 8 people** will be allowed on the court for tennis or pickleball
- Duration of each game will be **50 minutes**
- Players will be responsible for disinfecting their hands before and after the game. We strongly suggest that you bring your own disinfectant wipes with you at all times
- No monitoring will be provided. We rely on your good judgment to apply proper distancing and safety measures

USE OF PETANQUE COURTS



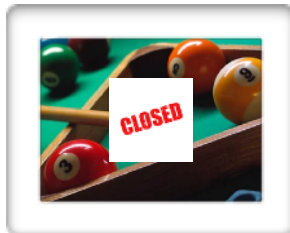
- Mask use is **MANDATORY** at all times except on playgrounds. The mask must be worn on arrival and immediately will exiting the playground
- **Maximum 8 players**
- Every other field will be in use
- Time per session allocated (**2 hours**)
- Players will be responsible for disinfecting their hands before and after the game. We strongly suggest you to bring disinfectant wipes with you at all times
- No surveillance will be provided; however, the person responsible of the activity will provide the players with health and safety instructions to follow

USE OF THE SHUFFLE BOARD COURTS



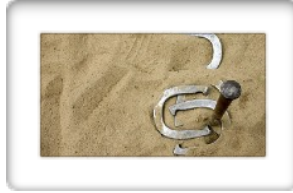
- Mask use is MANDATORY at all times except on playgrounds. The mask must be worn on arrival and immediately while exiting the playground
- **Maximum 8 players**
- Every other field will be in use
- Time per session allocated **(2 hours)**
- Players will be responsible for disinfecting their hands before and after the game. We strongly suggest you to bring disinfectant wipes with you at all times
- No surveillance will be provided; however, the person responsible of the activity will provide the players with health and safety instructions to follow

USE OF THE POOL TABLE



The Pool table is not available. No activities will be permitted in the clubhouse until further notice

USE OF THE HORSESHOE COURT



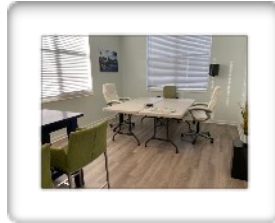
- Mask use is MANDATORY at all times except on playgrounds. The mask must be worn on arrival and immediately while exiting the playground
- **Maximum 4 players**
- Time per session allocated (**2 hours**)
- Players will be responsible for disinfecting their hands before and after the game. We strongly suggest you to bring disinfectant wipes with you at all times
- No surveillance will be provided; however, the person responsible of the activity will provide the players with health and safety instructions to follow

ACCESS TO THE MARINA



- Boats registrations and access to the storage yard will be managed by the marina committee.
- Access to the marina will be permitted only for marina members and their guests
- Wearing the mask is MANDATORY at all times upon arrival and in the marina. Boaters will be able to remove their masks at the exit of the marina on the water (on Hillsboro Canal)
- Use of docks will be prohibited without distancing. We ask that you use your good judgment to yield the passage if necessary
- Boaters must be aboard their boat and leave the marina as soon as possible
- If a member or guest does not comply with the mandatory instructions, they will be expelled immediately.

BOARD OF DIRECTORS AND THE OWNERS' ASSOCIATION'S MEETINGS



- The meetings will take place in the new conference room (formerly the Gym). Only Directors & Officers will be able to meet
- Wearing the mask will be MANDATORY AT ALL TIMES
- Temperature will be taken at each visit
- Hands should be washed and/or disinfected prior to the meeting. A disinfecting station will be available
- The minutes of the Board of Directors as well as those of the Home Owners' Association (HOA) will be taken. The meetings of the Board of Directors will be filmed by the Property Manager and broadcast on the website in the private page of Shareholders only. The same service will be provided to the HOA as required

Mandatory increased confidentiality will be automatically and properly maintained by the Property Manager to respect the discussions, decisions, issues raised, complaints and strategies of the two Boards.

- After the broadcasts, Shareholders or Home Owners may write an email directly to their respective associations or Board for any questions or suggestions. Advice may follow up on requests.